Approved For Release 2001/09/07: **№7&800100100020-9**

COMPLETATION

25X1A6a

25X1A6a

25X1A14a

25X1A

25X1A9a

25X1A9a

Document No. 108 executive Assistant to the DCINO Charge in Class. 7 August 1951 I DEC Director of Training Class. Weekly Summary Report

l. Rotation of semior officers out of Training (Special), after tours of duty ranging from two-and-a-half to five years, has necessitated assignments of three new Division and Staff Chiefs and new Chief Instructors of five courses. In every case, the new incumbent had to be found within TH(S) since officers of sufficient caliber and experience were not available from outside. The men appointed to the new positions are themselves already eligible for rotation or will be within a few months.

beginning 9 August, the 2. On his inspection trip Director of Training will be accompanied by Chief of the Maritime Training Branch, and two members of the staff of BD/A. On his visit now scheduled for the first week in September, he will be secompanied by Chief of Branch, Advanced Training Division. the



4. On a August, the exhibit on Intelligence Products was staged by the BIC(CS) in the R&S Auditorium. Invitations were sent to DD/P Staff and Division Chiefs to view this exhibit, but the response was poor. This exhibit has now been developed to the point where it is an extremely effective show.

5. Order of Battle bibliography compiled by 25X1A9a has been published and is now being disseminated by OTH.

- 6. At the request of the FE Division, DD/P, two members of the assessment & Symlustion Staff will leave for the Fer East on 12 August, their stay not to exceed six months. The purposes of the trip are:
 - (a) To survey the problem of psychological screening of indigenous personnel in F5 with a view to determining the best kind of program for the screening in terms of needs, first of FE and second of the Agency as a whole.

MITTELLAND UVIVI IDENTIFICA

25X1	B3a

(b)

This work will be under the professional direction of the Chief, A & Staff. It will be conducted in close coordination with the Chief, Training,

(c)

25X1C

25X1A6a

- 6. Logistics Training Program. The Administrative Officer and Chief, Services and Supply Section, OTR, attended a joint OTE-Logistics Planning session concerning the activation of the program. The principal subjects discussed were the proposed revision of the field supply procedures and the administrative support of the program. It is agreed that:
 - (a) OTR will be responsible for administrative support of the program transportation, briefings, badges, etc.

(b)

25X1A6a

25X1A6a 25X1A6a

25X1A6a

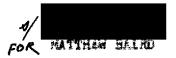
- 9. Project has been approved by FEC and is awaiting the signature of the DCI. Due to centiming delays in obtaining final personnel, the start of file shooting has been postponed. Further prolonged delays may jeopardize the successful completion of the first phase this fall.
- 10. The Sleventh Agency Orientation Course was concluded on 7 August. Ar. Harold Stassen of the Foreign Operations Administration made the opening address. He dealt with certain problems facing FOA in its work in Surope. Stress was laid by Hr. Stassen on the necessity for good and accurate intelligence as an aid to him and his cellaques in exercising proper judgment in their work of strengthening the economic and military conditions in the countries friendly to the

CONFIDENTIAL

United States. The Orientation Program was concluded by a message from the DCI in which he urged representatives of this Agency to improve upon their working efficiency and devise means for economizing in their various operations. He stressed the need for training which he maintained was essential in order to develop an adequate and effective career program.

25X1A9a

- Office of Training, has been made Chairman by Mr. Lyman Eirkpatrick of a constitute of twelve women from various offices of the Agency designed to study certain questions pertaining to the career development of women in CIA. The committee has been broken down into four parts and will study the careers of women (1) in the clerical field, (2) women who have worked in various capacities abroad, (3) women engaged in intelligence activities in headquarters; and (4) will attempt to set forth career advantages for women in government as contrasted with those in industry. This committee hopes to determine whether there is discrimination against women in the Agency, and to set forth career opportunities as they presently exist in CIA.
- 12. The Reading Improvement Branch of the Intelligence Training Division is currently handling 15h trainees encolled in nine training courses. This represents the largest number of people sent by the offices of the Agency to take training in reading improvement.
- 13. During the past week, the Language Services Division gave instruction to 146 students enrolled in introductory and self-study courses. In addition, the Language Laboratory was used for a total of 372 hours, 124 hours of which were outside the normal working day.
 - 1h. Students presently in full-time OTH courses
 in CTA installations
 Students presently in part-time OTH courses
 in CTA installations
 Students presently in full-time external training
 Students presently in part-time external training
 OHAND TOTAL
 1473



25X1A9a

Miniv ce: DD/P UD/I AD(Commo)

CONFIDENTIAL